



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

07 April 2026

DIVISION MEMORANDUM
No. 233 s. 2026

PROJECT HANDA: DEPED SCHOOL READINESS 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to the **Memorandum from the Office of the Secretary dated March 24, 2026**, this Office directs all schools to undertake the necessary preparatory activities to ensure a smooth and timely opening of classes.
2. All functional units and offices are instructed to review their respective plans, programs and deliverables, and to coordinate closely with relevant offices to ensure the efficient delivery of educational services.
3. Progress updates and status reports shall be submitted in accordance with the reporting schedule indicated in the Enclosure. The report will be uploaded on or before the deadline at <https://tinyurl.com/projhanda2026>.
4. Attached is Enclosure 1 Project HANDA: DepEd School Readiness 2026.
5. Immediate dissemination and compliance of this Memorandum is desired.


CELEDONIO F. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

CLASSES
SCHOOL READINESS

SGOD- project handa: deped school readiness 2026
SGOOHNO6-004590/April 7, 2026



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Enclosure 1

Project HANDA: DepEd School Readiness 2026

| ACTIVITIES | DEADLINE | UNIT/PERSON RESPONSIBLE | REQUIRED REPORT |
|--|---|--|---|
| A. School Infrastructure and Facilities | | | |
| Conduct inspections of schools to assess: Furniture requiring replacement Electrical wiring conditions Structural integrity, especially in high-risk areas | April 13, 2026 | Engr. Jaypee Escobar Engr. Joshua Teope | Inspection Report |
| Prepare and submit a list of priority repairs; implement immediate fixes where feasible | April 28, 2026 | Engr. Jaypee Escobar | List of priority repairs |
| Inspect water supply, toilets, and handwashing facilities; prioritize critical WASH repairs | April 13, 2026 (Inspection) May 28, 2026 (repairs) | Engr. Jaypee Escobar Lailani Omlas | Inspection report |
| B. Sites and Expansion | | | |
| Validate additional sites for schools with no available or insufficiently validated sites | April 28, 2026 | Engr. Jaypee Escobar | Validation report |
| Submit updated inventory and status of all proposed sites | April 28, 2026 | Engr. Jaypee Escobar | Updated inventory report |
| Identify potential sites for leasing and purchase | May 13, 2026 | Engr. Jaypee Escobar | List of potential sites for leasing and purchase |
| Coordinate with local government units (LGUs) and partners for available land or facilities | May 28, 2026 | Joan Kathleen Brizuela | Inventory of available land or facilities for school sites and expansion |
| C. Safety and Disaster Risk Reduction and Management (DRRM) | | | |
| Identify priority schools for: CCTV: large, high-traffic schools; with security concerns. Schools are also encourage to procure CCTVs to monitor the safety and security of learners. Metal detectors: high- | April 8, 2026 | Ariel Cabuyao | Inventory report of schools with CCTV, metal detectors and with traffic & security concerns |

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| risk, high-density areas | | | |
| Update school DRRM plans and hazard maps and pre-position EduKahon kits | May 13, 2026 | Ariel Cabuyao | List of schools with updated DRRM plans, hazard maps and EduKahon kits |
| Check availability of emergency supplies and safety equipment | May 13, 2026 | Ariel Cabuyao | Inventory of available emergency supplies and safety equipment by school and SDO |
| Conduct readiness checks for disaster-prone schools | May 28, 2026 | Ariel Cabuyao | Readiness Checklist of Disaster Prone School |
| D. Digital Readiness and Connectivity | | | |
| Identify priority schools for wi-fi (Khan Academy): those with the largest learning gaps and available devices, but no reliable internet | April 28, 2026 | Mark Bryan Valencia | Inventory of schools with wi-fi. |
| Conduct inventory of all devices (tablets, laptops, TVs) and assess functionality. | March 30, 2026 | Mark Bryan Valencia Joyce Anne Limbo | Inventory of all devices in schools and SDO |
| Identify needs for repair, redistribution, or augmentation | May 13, 2026 | Mark Bryan Valencia Joyce Anne Limbo | List of schools needing repair, redistribution and augmentation of ICT resources |
| Pre-load learning resources (offline content where applicable) | May 13, 2026 | Mark Bryan Valencia Generosa Zubietta | Report of pre-load learning resources |
| E. School-Based Feeding Program | | | |
| Map local food sources (farmers, cooperatives, suppliers) | April 28, 2026 | Mariles Contreras c/o Maridean Oczon | List of mapped local food sources |
| Coordinate with the Department of Agriculture, LGUs and local producers for partnerships | May 13, 2026 | Joan Kathleen Brizuela Mariles Contreras c/o Maridean Oczon | Accomplishment report of coordination |
| Identify cost-efficient and sustainable supply options, including Gulayan sa Paaralan | May 13, 2026 | Mariles Contreras c/o Maridean Oczon | List of identified cost-efficient and sustainable supply options |
| Prepare division-level | May 28, | Mariles Contreras | Division |

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| sourcing plans prior to school opening | 2026 | c/o Maridean Oczon | sourcing plan |
| F. Senior High School/Technical-Vocational-Livelihood Readiness | | | |
| Validate availability of workshops, tools, and equipment for Technical-Vocational Livelihood (TVL) tracks | April 28, 2026 | Jerome Chavez Joyce Anne Limbo | List of validated available workshops, tools, and equipment for Technical-Vocational Livelihood (TVL) tracks |
| Coordinate with TESDA for assessment and certification support | May 13, 2026 | Louie Fulleo | MOA/MOU |
| Engage industry partners for immersion and employment opportunities | May 28, 2026 | Joan Kathleen Brizuela Jerome Chavez | List of industry partners for immersion and employment opportunities |
| Firm up industry Mapping: Cross-reference the specific TVL specializations offered by schools with the actual labor needs in the city to ensure high employability for graduates | May 7, 2026 | Jerome Chavez Marife Lagar | Industry mapping report |
| Finalize details on additional MOOE support for Strengthened SHS pilot Schools in support of Technical-Professional (TechPro) Elective Offerings | May 13, 2026 | Jerome Chavez Benjamin Millares | MOOE Budget proposal for for Strengthened SHS pilot Schools in support of Technical-Professional (TechPro) Elective Offerings |
| G. Partnerships and Brigada Eskwela Mobilization | | | |
| Pre-identify school needs (repairs, cleaning materials) based on inspection results | April 28, 2026 | Joan Kathleen Brizuela | List of school needs for repair, cleaning materials etc based on inspection report |
| Secure early commitments from LGUs, private partners, and volunteers | May 13, 2026 | Joan Kathleen Brizuela | Signed commitment from LGUs, private partners, and volunteers |

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| Align Brigada Eskwela efforts with priority repairs and classroom readiness. | May 28, 2026 | Joan Kathleen Brizuela | Brigada Eskwela priority repairs and classroom readiness (Program Design, SOB for May) |
| H. Learning Readiness | | | |
| Prioritize target learning outcomes based on assessment results and identified learning gaps. | April 23, 2025 | CID – Education Program Supervisor | AIP per learning Area, Interventions |
| Issue call for tutors and volunteers, aligned with targeted learning competency gaps | April 28, 2026 | CID – Education Program Supervisor | Memorandum or any communication pertaining to call for tutors and volunteers |
| Conduct an inventory of remediation packages and resources | May 13, 2026 | CID – Education Program Supervisor | Inventory of remediation packages and resources |
| Match and deploy resources to schools requiring remediation support, based on learners’ assessed needs and desired learning outcomes | May 28, 2026 | CID – Education Program Supervisor | LR Inventory Distribution list of downloaded LR for remediation |